



LAW OFFICE OF MATTHEW M. CREE

BANKRUPTCY CHECKLIST

The following is required to prepare and file your bankruptcy case:

In general:

- _____ Certificate of Consumer Credit Counseling (this must be done before filing)
- _____ Completed bankruptcy packet with income and expenses
- _____ Copy of Photo ID(s) & Social Security Card(s)
- _____ Paystubs for last six months (including spouse's income even if they are not filing).
- _____ Bank statements for the last three months
- _____ State and Federal tax returns and W-2's/1099's for the two years prior to filing.
- _____ Statements for all retirement, whole-life policies, & 529 educational savings accounts.

If you own your home or rent:

- _____ Mortgage statement
- _____ Rental or lease agreement

If you have been divorced in the past three years:

- _____ Copy of Divorce Decree & Property Settlement Agreement

If you pay child support:

- _____ Name, address and phone no. of party receiving support

Misc.

- _____ Copy of all lawsuits/complaints, foreclosure/sheriff sale notices.
- _____ Proof of any transfers, sales, trades or gifts of any type of property within last 2 years.
- _____ Payroll phone and fax number if being garnished